

APM Project Management Qualification (PMQ)

This comprehensive course is based on the Association for Project Management's Body of Knowledge 6th edition and covers the syllabus for the PMQ examination. It is designed to improve the skills of project management staff to enable them, through good project management practice, to make sound business decisions and thereby helping all projects to succeed. The examination is an internationally recognised qualification and comprises answering 10 questions from 16 in three hours with a pass mark of 55%.

Learning formats

Choose from the following learning formats to suit your needs. All formats require a considerable number of hours of individual effort outside of the classroom, which increases significantly from classroom to blended (mix of classroom and self-study) to directed self-study learning formats. Commitment of the individual to the appropriate level of self-study is essential for all learning formats.

| Learning format | Classroom | Blended learning | Self-study |
|---|---|---------------------------------------|---|
| | | | |
| Classroom duration (including exam attendance) | 5-day single event or 6-days in modules over 4 to 8 weeks | Directed self-study + 3-day classroom | Directed self-study + 0.5-day classroom |
| Total out-of-classroom hours required | 10 to 20 hours (minimum of 5 hours pre-course) | 25 to 35 hours | 45 to 60 hours |
| Exam (3 hours) | On final half day of the course | On final half day of the course | Scheduled by the individual |
| Remote expert support | ✓ | ✓ | ✓ |
| Public open event | ✓ | ✓ | |
| In-house single client event | ✓ | ✓ | |

Who should attend?

- Project managers who have not had formal best-practice project management training.
- Prospective work package managers, project managers or other key project personnel looking to develop their project management career skills.
- Project managers wishing to attain a formal, and widely recognised, project management qualification.

Pre-requisites

Good project management basic skills or attendance on the APM Project Fundamentals Qualification (PFQ) course plus ideally a minimum of 6 months actual experience of working on a project. We recommend delegates take Provek's free online PMA6 Lite assessment to help assess readiness and suitability for the APMP Certificate course and exam. This assessment identifies the delegate's existing knowledge and experience and recommends the appropriate level of training required (www.provek.co.uk – Project Management Assessment).

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Course learning outcomes

Delegates will better understand:

- Structure of organisations and projects
- Project life cycles
- Contexts and environments in which projects can be delivered
- Governance of project management and the use of structured methodologies
- Communication within project management
- The principles of leadership and teamwork
- Planning for success
- Project scope management
- Schedule and resource management
- Project procurement
- Project risk management and issue management
- Project quality management
- APMP examination requirements and preparation tips and guidance.

Course content and materials

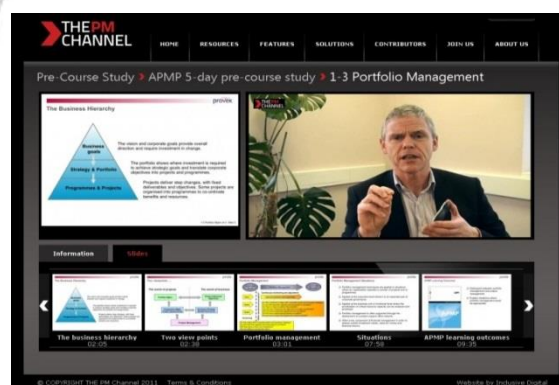
- The course is presented in 15 units of study
- Each unit comprises:
 - summary slides
 - short exercises
 - a summary narrative
 - practise examination questions
 - example examination answers.
- Every delegate will have typically four questions marked with scores and feedback
- Each delegate receives:
 - Pre-course study workbook
 - The Provek APMP Book
 - Access to The PM Channel
 - APMP guide for candidates
 - APMP syllabus
 - Exam tips and techniques
 - Planning your 10 from 16 questions recommended approach
 - Official APMP sample paper
 - Mini mock APMP exam papers

Classroom style: Tutor-led by experienced project manager in a participative style with a blend of presentation, facilitated discussion, hands-on exercises, case studies and exam practice questions.

Pre-course study materials issued by Provek: Provek's APM pre-study workbook and the Provek APMP Book. The pre-study workbook provides the delegate with a structured plan for course preparation. Due to the intense nature of this course it is essential that the pre course is completed prior to attending the course.

Self-study on The PM Channel: Directed self-study uses The PM Channel:

- Unique engaging structured video based learning and development resources
- Available 24/7 via internet access
- Self-paced. You control when / where to study
- Exam Guidance, Tips and Practice questions
- Key documents available to download
- Tracked personal progress
- View samples of videos within The PM Channel, visit www.thepmchannel.com



Further information: For prices on public or in-house events, more information or to discuss the most appropriate Provek learning format to suit your needs, please contact Erica Gassor on 01635 524610 or erica.gassor@provek.co.uk or visit our website at: www.provek.co.uk

