







## APM Project Risk Management Levels 1 & 2 Certificates

Risk management is a distinct and specific area within APM's Body of Knowledge and a key control function within any project or programme. APM offers Project Risk Certificates at Levels 1 and 2, which are designed for project and programme managers who are involved in project risk management at any level. This brochure describes Provek's range of courses to enable delegates to achieve both Level 1 and Level 2 certificates. Obtaining the Level 1 certificate is sufficient for an individual to contribute effectively towards the formal process of project risk management. The Level 2 certificate is a written examination designed to determine an individual's capability in project risk management, sufficient to allow an individual to undertake formal project risk management.

### Learning formats available

Choose from the following learning formats for Level 1 to suit your needs. All formats require some hours of individual effort outside of the classroom, which increases significantly from classroom to blended (mix of classroom and self-study) to directed self-study learning formats. Commitment of the individual to the appropriate level of self-study is essential for the blended and wholly self-study formats.

Learning formats	Level 1 certificate			Level 2 certificate	
	Classroom	Blended learning	Self-study	Classroom	Self-study
					
<b>Pre-requisites</b>	Ideally, a minimum of 6 months practical project experience and good basic project management skills and knowledge			Level 1 Certificate or demonstrable knowledge of Level 1 syllabus	
<b>Classroom duration</b>	2-day single event	Directed self-study + 1-day classroom	Directed self-study + 1 hour exam in classroom	2-day single event	Directed self-study + 3 ¼ hour exam in classroom
<b>Total out of classroom hours</b>	Up to 5 hours	Up to 10 hours	Up to 15 hours	Up to 5 hours	Up to 15 hours
<b>Exam schedule</b>	At the end of the course	At the end of the classroom day	Scheduled by the individual from a range of dates	At the end of the course	Scheduled by the individual from a range of dates
<b>Exam format</b>	1 hour, 60 multiple choice questions, 60% pass mark			3 ¼ hours, 3 written questions, 60% pass mark	

### Who should attend?

Project managers, work package leads, programme managers or key project staff involved in risk management.

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### Course objectives

Delegates will be able to:

- Prepare and sit the APM Project Risk Management - Level 1 & 2 certificate examination
- Participate in a formal risk management process by assisting in:
  - Risk management planning
  - Risk identification
  - Risk assessment
  - Response planning
- Understand how quantitative risk analysis works and how it can be used as part of a risk management process.
- Appreciate the human aspects of risk management and how they impact upon the processes involved.
- Understand how project risk management fits into the wider context of corporate risk

### Course content

- Overview of risk management in the business
- Cultural aspects in risk management
- The risk management process
- Risk management plan
- Risk identification & analysis techniques
- Risk ownership
- Embedding risk management
- Managing stakeholders
- Risk reporting
- Examination preparation and exam(s)

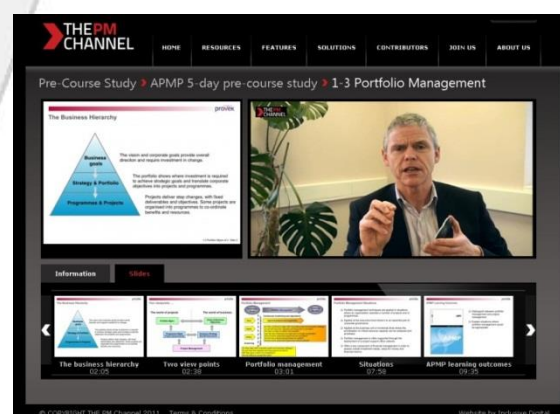
### Pre-course reading

Delegates will need to read the APM PRAM guide before undertaking a Level 1 or Level 2 course.

**Classroom style:** Tutor-led by experienced project manager in participative style with a blend of presentation, facilitated discussion, hands-on exercises, case studies and exam practice questions.

**Self-study on The PM Channel:** Directed self-study uses The PM Channel:

- Unique engaging structured video based learning and development resources
- Available 24/7 via internet access
- Self-paced. You control when / where to study
- Exam Guidance, Tips and Practice questions
- Key documents available to download
- Tracked personal progress
- View samples of videos within The PM Channel, visit [www.thepmchannel.com](http://www.thepmchannel.com)



**Further information:** For prices on public or in-house events, more information or to discuss the most appropriate Provek learning format to suit your needs, please contact Erica Gassor on 01635 524610 or [erica.gassor@provek.co.uk](mailto:erica.gassor@provek.co.uk) or visit our website at: [www.provek.co.uk](http://www.provek.co.uk)

